Template Scoping Document

Environment & Economy Select Committee	
Scrutiny Review Title:	Refuse & Recycling (including bad weather response)
Background issues to review – rationale for scrutinising this issue:	Members of Environment & Economy Select Committee agreed at its meeting on 11 June 2013 to scrutinise this issue which had been previously flagged up at the Scrutiny evaluation and work programme planning day in February 2013. This issue has not been scrutinised for some time and there have been a number of changes to the service in recent years. Members would also like to address the issue of service response during severe weather.
Is the issue highlighted as one of the Council's corporate aims and objectives of the Council's draft <u>Corporate Strategy</u> , – 'Sharing the Dividends"? If so which one(s):	Yes – broadly under the Corporate Strategy target priority areas of providing "a quality environment" – "we aspire for Stevenage to be clean and green" and "putting residents first".
Focus of the review: (State what the review focus will be)	To be identified by the Committee at the scoping meeting.
Timing issues: Are there any timing constraints to when the review can be carried out?	None apparent prior to scoping. Officers will advise at the meeting if there are any timing issues to consider.
The Committee will meet on (provide dates if known):	Dates: Day/Month/Time/Venue
	The Committee could meet twice in early August (to be scheduled) a final meeting during September will be required to agree the review recommendations and report.

<u>SBC Leads</u> (list the Executive Portfolio Holders and SD's Heads of Service who should appear as witnesses):	Executive Portfolio Holder for Environment, Cllr John Gardner Head of Environmental Services, Lee Myers
Any <u>other witnesses</u> (external persons/critical friend)?:	To be identified by the Committee at the scoping meeting. XXXXX
Allocation of lead Members on specific individual issues/questions:	Members will ask questions on the following areas XXXXX (list the issues to address during the interviews):
	Cllr will lead questioning on (suggested area) Cllr will lead questioning on (suggested area) Cllr will lead questioning on Equalities & Diversity Issues – Are there any E&D issues to consider in this review?
Any other Questions Members wish to cover:	To be identified by the Committee at the scoping meeting.
Equalities and Diversity issues: The review will consider what the relevant equalities and diversity issues are regarding the Scrutiny subject that is being scrutinised	To be identified by the Committee at the scoping meeting XXXXX
Constraints (Issues that have been highlighted at the scoping stage but are too broad/detailed to be covered by the review):	To be identified by the Committee at the scoping meeting XXXX (These issues can be captured and dealt with via other means – Briefings/email/officer action etc)
Background Documents/data that can be provided to the review	To be identified by the Committee at the scoping meeting XXXXX